

MyChart BP Flowsheet Steps for Ordering



**Mount
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Partners**

1. ACCESS THE ORDER SEARCH WINDOW

To initiate Remote Data Sharing via patient-entered flowsheets, either click the “+Add Order” button or click the list icon to access the order search window.

The screenshot displays the MyChart Archie interface for Archie Mychart, a 52-year-old female. The interface is divided into several sections:

- Header:** Includes navigation tabs like Snapshot, Advance Care Planning, Chart Review, Rooming, Consents, Notes, Flowsheets, Plan, Wrap-Up, Communications, and Questionnaire. The user is logged in as SARA SHEA.
- Rooming Section:** Contains various tabs such as ROOMING, Exam Room, BestPractice, Review PI QNs, Health Maintenance, Vaccine Report, Vaccine Assessment, Immunizations, Visit Info, Vitals, Doc Flowsheet, Falls Screening, Depression PHQ-2 Screening, Allergies, and Medications. Below these are numerous sub-sections like Tobacco History, History, Sex/Gender, Problem List, Food Insecurity, Travel/Exposure, Hearing/Vision, Alcohol Screening, Alcohol History, Drug Screening, Drug History, Developmental, Care Teams, etc.
- Health Maintenance:** Shows a link to Health Maintenance.
- Vaccine Report:** Displays "Immunization History Administered as of 5/6/2022" with "No immunizations on file." and "Never Reviewed".
- Health Maintenance Summary:** States "This patient does not qualify for Health Maintenance." and "Immunization Assessment: No data found in the last 9 encounters."
- Vaccine Assessment:** Shows "No data found." and a "Flowsheets" link.
- Immunizations:** Includes a "Go to Immunizations" link.
- Visit Information:** Shows "Chief Complaint: No reason for visit." and "Recent Visits with Aida Vega, MD: None". It also lists "Other Visits in Internal Medicine: None".
- ROS (Review of Systems):** Lists various systems with expandable/collapsible options: Constitutional, Gastrointestinal, Neurological, Skin, Genitourine, Musculoskeletal, HENT, and Endocrine.
- Bottom Bar:** Features a "Start Review" button, a "+ ADD ORDER" button (highlighted with a red box and a red arrow), and a "+ ADD DX (0)" button. On the right, there are links for "LEVEL OF SERVICE", "PRINT AVS", and "SIGN ENCOUNTER".

2. SEARCH FOR THE MYCHART FLOWSHEETS

After getting the Order Search window, look for the **MyChart Patient-Entered Flowsheet Panel**. The provider can type in any part of the name to find the panel. Click “Accept” after choosing the Flowsheet Panel.

Btw “Mychart flow” will do the trick!

The screenshot shows the MyChart Patient-Entered Flowsheet Panel search interface. The search term "mychart" is entered in the search bar. The results are displayed in a table with columns: Name, Px Code, Summary, Lab(s), and Pref List. The table contains three rows:

Name	Px Code	Summary	Lab(s)	Pref List
MyChart BP Flowsheet	428050			MS AMB FA...
MyChart Weight Flowsheet	MYC4			MS AMB FA...
MYCHART ACTIVATION CODE	MYC1			MS AMB FA...

The table is highlighted with a red border. The interface also includes a sidebar with patient information for Archie Mychart (Female, 52 y.o., 1/10/1970, MRN: 8125259) and a bottom navigation bar with buttons for "Start Review", "Search for new orders", "ADD DX (0)", "LEVEL OF SERVICE", "PRINT AVS", and "SIGN ENCOUNTER".

3. FILL IN ORDER DETAILS

Click on any of the orders to fill in the questions.

The notification of new flowsheet data is defaulted to 365 days.

This is the only parameter that is required to sign the order.

Other questions like upper and lower limits of normal are optional (but might be helpful).

The screenshot shows the MyChart Archie Mychart interface. The main content area is titled "Rooming" and contains several sections:

- Health Maintenance:** Includes "Health Maintenance" and "Vaccine Report" tabs. The "Vaccine Report" section shows "Immunization History Administered as of 5/6/2022" with "No immunizations on file." and "Immunization Assessment" with "No data found in the last 9 encounters."
- Vaccine Assessment:** Includes "New Reading" with "No data found."
- Immunizations:** Includes "Go to Immunizations" link.
- Visit Information:** Includes "Chief Complaint" (No reason for visit), "HPI", and "ROS" (Constitutional, Gastrointestinal, Neurological, Skin, Genitourinary, Musculoskeletal, HENT, Endocrine).

A pop-up window titled "MyChart BP Flowsheet" is open, showing the following questions:

- After how many days would you like to receive a notification of this patient's flowsheet entries? 30
- MyChart BP Flowsheet
- After how many days would you like to receive a notification of this patient's flowsheet entries? 30
- What is the highest normal systolic value for this patient? 200
- What is the lowest normal systolic value for this patient? 90
- What is the highest normal diastolic value for this patient? 120
- What is the lowest normal diastolic value for this patient? 50

At the bottom of the interface, there is a "SIGN ORDERS (2)" button and a "LEVEL OF SERVICE" indicator.

MYCHART PATIENT ENTERED FLOWSHEET PANEL

MyChart BP Flowsheet ✓ Accept ✗ Cancel

After how many days would you like to receive a notification of this patient's flowsheet entries?

What is the highest normal systolic value for this patient?

What is the lowest normal systolic value for this patient?

What is the highest normal diastolic value for this patient?

What is the lowest normal diastolic value for this patient?

Comments: [+ Add Comments](#)

ⓘ Next Required ✓ Accept ✗ Cancel

Alert values are often preset (it will depend on the vital sign) but can be changed at the time of order. You will get a MyChart message whenever an alert value is triggered, so pick generous limits!

4. ASSOCIATE TO A DIAGNOSIS AND SIGN THE ORDER

Lastly, associate each order to a diagnosis and sign the order.

This will then automatically prompt the patient to connect to their flowsheet.

The screenshot displays the MyChart Archie interface for a patient named Archie Mychart. The interface is divided into several sections:

- Header:** Mychart, Archie | BUILD | SARA SHEA
- Navigation:** Snapshot, Advance Care Planning, Chart Review, Rooming (selected), Consents, Notes, Flowsheets, Plan, Wrap-Up, Communications, Questionnaire.
- Rooming Section:** ROOMING | Exam Room | BestPractice | Review PT QNs | Health Maintenance | Vaccine Report | Vaccine Assessment | Immunizations | Visit info | Vitals | Doc Flowsheet | Falls Screening | Depression PHQ-2 Screening | Allergies | Medications.
- Health Maintenance:** Health Maintenance Summary: This patient does not qualify for Health Maintenance.
- Vaccine Report:** Immunization History Administered as of 5/6/2022. No immunizations on file.
- Vaccine Assessment:** No data found.
- Immunizations:** Go to Immunizations.
- Visit Information:** Chief Complaint: No reason for visit. HPI: None. ROS: Constitutional, Gastrointestinal, Neurological, Skin, Genitourinary, Musculoskeletal, HENT, Endocrine.
- Recent Visits with Aida Vega, MD:** None.
- Other Visits in Internal Medicine:** None.
- Order Association Pop-up:** Dg Association | Edit Multiple | Estimate | Options. It lists two orders: MyChart Weight Flowsheet and MyChart BP Flowsheet, both with a notification frequency of 30 days. It also includes a "Select a pharmacy" option.
- Bottom Bar:** Start Review | + ADD ORDER | + ADD DX (1) | LEVEL OF SERVICE | PRINT AVS | PEND | SIGN ORDERS (2)

Follow-up: Entering Historical Home BP into the Documentation Flowsheet



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1. Within a telephone, Misc, or MyChart Encounter find Documentation Flowsheets

Doc Flowsheets

File | Insert Col | Compact | Last Filed | Go to Date | Sidebar Pat Sum | Graph | Responsible | Refresh

Ambulatory Care Patie... | ICCM Flowsheet | IV Assessment | Complex Assessment | CONDENSED MEMORIAL SY... | Ambulatory Care ...

Expanded | **View All** | 1m | 5m | 10m | 15m | 30m | **1h** | 2h | 4h | 8h | 24h | Interval Start: 0700 | Reset | Nov

Telephone from 1/20/2023 in 17 E 102ND IMA FIRM C
1/20/2023
1200

Reason for Visit

Reason for visit | Informant | Patient Identifiers

Vital Signs

Temp	
Pulse	
BP	
Resp	
Height	
Weight	
O2	
Comments	

Health Perception / Management

Allergies reviewed / updated in Allergies Activity	
Medications reviewed / updated in Medication Documentation Activity	
Substance use documented in History Activity	
History of resistant organisms	
Falls Assessment: History of Falls	
Mobility Assessment - Ambulate	

Patient Profile (Left Sidebar):

- Test Zz**
- Female, 89 y.o., 1/1/1934
- Pronoun: She
- MRN: A455973
- Phone: 212-979-7878
- Language: Acholi
- Code Status: NONE
- COVID-19 Vaccine: Unknown
- Infection: None
- Care Team: No PCP
- Coverage: None
- Allergies: No Known Allergies
- Active Treatment Plans
- 20 TELEPHONE
- Interpreter: None
- No vital signs recorded for this encounter.
- SINCE YOUR LAST VISIT
- Behavioral H, IM (8)
- No results
- CARE GAPS
- COVID-19 Vaccination (1)
- Pneumococcal Vaccine ALL...
- BONE DENSITY SCREENING
- FLU VACCINE
- PROBLEM LIST (4)
- Social Determinants

2. Navigate to 'Insert Column' and select 'Insert Column' from the drop down

The screenshot displays a medical software interface for a patient named 'Test Zz'. The top navigation bar includes 'Chart Review', 'Call Intake', 'Take Action', 'Communications', 'Compass Rose', 'Doc Flow...', 'Review...', and 'Patient...'. The 'Doc Flowsheets' section is active, showing a menu with 'File', 'Insert Col', and 'Co'. A pink arrow points to the 'Insert Col' option. Below the menu, there are tabs for 'Ambulatory Care Patie...', 'ICCM Flowsheet', 'IV Assessment', 'Complex Assessment', and 'CONDENSED MEMORIAL SY...'. The 'View A' option is selected. The interface shows a table with columns for time intervals (1m, 5m, 10m, 15m, 30m, 1h, 2h, 4h, 8h, 24h) and an 'Interval Start: 0700'. The table content includes 'Telephone from 1/20/2023 in 17 E 102ND IMA FIRM C' and '1200'. The 'Reason for Visit' section is highlighted in light blue, and the 'Vital Signs' section is highlighted in light yellow. The 'Health Perception / Management' section is highlighted in light cyan. The left sidebar contains patient information, search, and various clinical alerts.

3. Enter the date and time the patient reported BP value was taken

The screenshot displays a medical software interface for a patient named 'Test Zz'. The patient's information includes: Female, 89 y.o., 1/1/1934; Pronoun: She; MRN: A455973; Phone: 212-979-7878; Language: Acholi; Code Status: NONE. The interface shows a 'Doc Flowsheets' view with a calendar grid. An 'Insert Column' dialog box is open, allowing the user to specify the date and time for a data entry. The date is set to 1/2/2023 and the time is 1259. The background shows a 'Reason for Visit' section with 'Reason for visit' selected, and a 'Vital Signs' section with 'BP' highlighted. The 'Health Perception / Management' section is also visible.

Insert Column

Date: 1/2/2023

Time: 1259

Accept Cancel

4. Enter the date and time the patient reported BP value was taken

The screenshot displays the EHR interface for a patient named Test Zz. The patient's profile on the left includes: Female, 89 y.o., 1/1/1934; Pronoun: She; MRN: A455973; Phone: 212-979-7878; Language: Acholi; Code Status: NONE. The main area shows the 'Doc Flowsheets' for 'Ambulatory Care Patient'. A pink arrow points to the 'BP' row in the 'Vital Signs' section, which contains the value '1259'. The interface includes a top navigation bar with options like 'Chart Review', 'Call Intake', 'Take Action', 'Communications', and 'Compass Rose'. The main data table has columns for time intervals (1h, 2h, 4h, 8h, 24h) and an 'Interval Start' column. The 'BP' row is highlighted in yellow, and the value '1259' is entered in the 1h column. The 'Interval Start' column shows '0700'.

	1h	2h	4h	8h	24h	Interval Start: 0700
Telephone from 1/20/2023 in 17 E 102ND IMA FIRM C						
1/2/2023						
1259						
Reason for Visit						
Reason for visit						
Informant						
Patient Identifiers						
Vital Signs						
Temp						
Pulse						
BP						
Resp						
Height						
Weight						
O2						
Comments						
Health Perception / Management						
Allergies reviewed / updated in Allergies Activity						
Medications reviewed / updated in Medication Documentation Activity						
Substance use documented in History Activity						
History of resistant organisms						
Falls Assessment: History of Falls						
Mobility Assessment: Ambulate						

The historical date and time is now reflected as a column in the ambulatory care flowsheet.

